| Account | Detail | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|---------|---------|---------|-----------------------------------|-------|------|----------|--------|--|---|
| Number | Level 1 | Level 2 | | Level | type | Value | datory | | Reference |
| | Account | Account | | | | Allowed | | | |
| | Number | Number | | | | | | | |
| Rent Re | venue | | | | | | | | |
| 5120 | | | Rent Revenue - Gross Potential | P | \$ | | | This account is required for all properties EXCEPT those designated as Nursing Homes or Section 232 (Board & Care or Assisted Living only). Either this account or 5195 is required for Section 232 (Board & Care or Assisted Living only) projects. | This account reflects the rent/carrying charges approved at 100% occupancy, less tenant/shareholder assistance payments, for all residential units (including non-revenue producing units). Potential rent could be market, contract, or Section 8. For section 236 and 221(d)(3) BMIR projects, this accoun reflects basic rental/carrying charges due for tenants/shareholders, less tenant/shareholder assistance payments. See account 5191 for treatment of rents due or collected from tenants paying amounts greater than the basic rental/carrying charge |
| 5120 | | | Rent Revenue - Gross Potential | E | \$ | | | | This account reflects the rent/carrying charges approved at 100% occupancy, less tenant/shareholder assistance payments, for all residential units (including non-revenue producing units). Potential rent could be market, contract, or Section 8. For section 236 and 221(d)(3) BMIR projects, this accoun reflects basic rental/carrying charges due for tenants/shareholders, less tenant/shareholder assistance payments. See account 5191 for treatment of rents due or collected from tenants paying amounts greater than the basic rental/carrying charge |

| Account Number | Detail Level 1 Account Number | Detail Level 2 Account Number | Account Title | Stmt Level | Data type | Negative Value Allowed | Man- datory | Editing and Business Rules | Account Definition/Reporting Reference |
|-------------------|--|--|---|---------------|--------------|------------------------------|----------------|---|--|
| 5121 | | | Tenant Assistance Payments | В | \$ | | | | This account reflects tenant assistance payments that are project-based. Tenant assistance payment programs include the Rent Supplement, Rental Assistance Payment (RAP), and Section 8 programs. |
| 5140 | | | Rent Revenue - Stores and Commercial | В | \$ | | | | This account reflects gross rental revenue expectancy from stores, offices, or other commercial facilities. |
| 5170 | | | Garage and Parking Spaces | В | \$ | | | | This account reflects the gross potential rental revenue from all garage and parking spaces. |
| 5180 | | | Flexible Subsidy Revenue | В | \$ | | | | This account reflects the amount of funds transferred from the Management Improvement and Operating Plan account (See account 1381) to reduce mortgage or escrow deficiencies, to cover operating deficits or to meet working capital needs. |
| 5190 | | | Miscellaneous Rent Revenue | Р | \$ | | | If account 5190 detail is submitted, the value of this account must equal the sum of the values submitted for account 5190-020. | This account reflects gross rental revenue expectancy not otherwise described above. |
| 5190 | | | Miscellaneous Rent Revenue | E | \$ | | | | This account reflects gross rental revenue expectancy not otherwise described above. |
| | Detail - | Miscelland | eous Rent Revenue | | | | | | |
| | 5190-010 | | Description - Miscellaneous Detail for 5190 | Р | Т | | | If the value of account 5190 exceeds 10% of the sum of accounts 5120 through 5194, this account is required. | |
| | 5190-020 | | Amount - Miscellaneous Detail for 5190 | Р | \$ | | | If the value of account 5190 exceeds 10% of the sum of accounts 5120 through 5194, this account is required. | |

| Account | Z Loss Do Detail | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|---------|------------------------------|------------------------------|---|-------|------|------------------|--------|--|--|
| Number | Level 1 Account Number | Level 2 Account Number | recount Title | Level | type | Value Allowed | datory | Duting and Dusiness Rules | Reference |
| 5191 | | | Excess Rent | В | \$ | | | | This account reflects the rental collections due in excess of the basic rental charge for Section 202/811, 221 (d) (3) BMIR, and 236 projects. Excess income retained by Section 236 projects in accordance with HUD Notice H 98-10 should be reported in account 5194, Retained Excess Income. |
| 5192 | | | Rent Revenue/ Insurance | В | \$ | | | | This account reflects the amount of insurance claims proceeds in connection with lost rental revenue. |
| 5193 | | | Special Claims Revenue | В | \$ | | | | This account reflects the amount of revenue collected from special claims including vacancy, damages, and debt service. |
| 5194 | | | Retained Excess Income | В | \$ | | | | This account reflects the amount of excess income owners are allowed to retain for the project operating account in Section 236 projects in accordance with HUD Notice H 98-10. Excess income retained by Section 236 projects that is not authorized in accordance with HUD Notice H 98-10 should be reported in account 5191, Excess Rent. |
| 5195 | | | Lease Revenue (Nursing Home or Section 232 – B&C or AL) | Р | \$ | | | This account should only be used to record lease payment revenue for nursing homes or Section 232s (Board & Care or Assisted Living only), where the operations are leased to a third-party operator. Either this account or 5120 are required for Section 232 (Board & Care or Assisted Living only) projects. | This account should be used to record lease payment revenue in instances where project operations are leased to a third party lessee. |

| Account Number | Detail Level 1 Account Number | Detail Level 2 Account Number | Account Title | Stmt Level | Negative Value Allowed | Man- datory | Editing and Business Rules | Account Definition/Reporting Reference |
|-------------------|--|--|---|---------------|------------------------------|----------------|--|--|
| 5195 | | | Lease Revenue (Nursing Home or Section 232 – B&C or AL) | E | \$ | | | This account should be used to record lease payment revenue in instances where project operations are leased to a third party lessee. |
| 5100T | | | Total Rent Revenue | В | \$ | | This account and/or account 5300 is required; this account must equal the sum of accounts 5120 through 5195; if a value is submitted for any of the accounts that comprise this calculation, this account is required. | |
| Vacancio | es | | | | | | | |
| 5220 | | | Apartments | В | \$ | | | This account reflects the rental revenue lost through vacancy of an apartment unit. |
| 5240 | | | Stores and Commercial | В | \$ | | | This account reflects the rental revenue lost through vacancy of a store or other commercial units. |
| 5250 | | | Rental Concessions | В | \$ | | | This account reflects the amount provided as rental concessions (i.e., free rent) in connection with the execution of leases of revenue-producing units. |
| 5270 | | | Garage and Parking Space | В | \$ | | | This account reflects the rental revenue lost through vacancy of a garage or parking spaces. |
| 5290 | | | Miscellaneous | E | \$ | | | This account reflects the rental revenue lost through vacancy of any revenue-producing space or equipment not otherwise described above. |
| 5290 | | | Miscellaneous | Р | \$ | | If account 5290 detail is submitted, the value of this account must equal the sum of the values submitted for account 5290-020. | This account reflects the rental revenue lost through vacancy of any revenue-producing space or equipment not otherwise described above. |

| Account | Detail | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|---|------------|------------|--------------------------|----------|------|----------|--------|--|--|
| Number | Level 1 | Level 2 | | Level | type | Value | datory | | Reference |
| _ , , , , _ , , , , , , , , , , , , , , | Account | Account | | | -5 P | Allowed | | | |
| | Number | Number | | | | | | | |
| | Detail - N | Miscellane | eous | | | • | | | |
| | 5290-010 | | Description - | Р | Т | | | If the value of account 5290 exceeds | |
| | | | Miscellaneous Detail for | | | | | 10% of the sum of accounts 5220 | |
| | | | 5290 | | | | | through 5290, this account is | |
| | | | | | | | | required. | |
| | 5290-020 | | Amount - Miscellaneous | Р | \$ | | | If the value of account 5290 exceeds | |
| | | | Detail for 5290 | | | | | 10% of the sum of accounts 5220 | |
| | | | | | | | | through 5290, this account is required. | |
| 5200T | | | Total Vacancies | В | \$ | | 1 | This account must equal the sum of | |
| 02001 | | | Total Vacancies | | Ψ | | | accounts 5220 through 5290; if a | |
| | | | | | | | | value is submitted for any of the | |
| | | | | | | | | accounts that comprise this | |
| | | | | | | | | calculation, this account is required. | |
| 5152N | | | Net Rental Revenue | В | \$ | | | This account must equal the sum of | |
| | | | (Rent Revenue Less | | | | | account 5100T less account 5200T; | |
| | | | Vacancies) | | | | | if a value is submitted for any of the | |
| | | | | | | | | accounts that comprise this calculation, this account is required. | |
| Revenue | \ | | | | | | | calculation, this account is required. | l. |
| 5300 | <u></u> | | Nursing Homes/ Assisted | В | \$ | | Ι | This account and/or 5100T is | These accounts (5300-5399) are used |
| | | | Living/Board & | | | | | required; this account must equal the | |
| | | | Care/Other Elderly | | | | | sum of accounts 5301 through 5396; | Assisted Living facilities, and Board & |
| | | | Care/Coop/ and Other | | | | | if a value is submitted for any of the | Care facilities, as well as Service |
| | | | Revenues | | | | | accounts that comprise this | revenue, Coop revenue, and other |
| | | | | | | | | calculation, this account is required. | revenue not otherwise reported in the |
| E: : | 1.0 | | | | | | | | other 5000 series of accounts. |
| | l Revenue | ! | Tria and int Danis | | Ι φ | | 1 | | TTE: |
| 5410 | | | Financial Revenue - | В | \$ | | | | This account is used to record interest and other investment income earned |
| | | | Project Operations | | | | | | in connection with project operations. |
| 5430 | | | Revenue from | В | \$ | | + | | This account reflects interest and |
| U 100 | | | Investments - Residual | | Ψ | | | | other investment income earned from |
| | | | Receipts | | | | | | residual receipts investments. |
| 5440 | | | Revenue from | В | \$ | | | | This account reflects interest and |
| | | | Investments - | | | | | | other investment income earned from |
| | | | Replacement Reserve | <u> </u> | | | | | replacement reserve investments. |

| Account Number | Detail Level 1 Account Number | Detail Level 2 Account Number | Account Title | Stmt Level | Data type | Negative Value Allowed | Man- datory | Editing and Business Rules | Account Definition/Reporting Reference |
|-------------------|--|--|---|---------------|--------------|------------------------------|----------------|--|--|
| 5490 | | | Revenue from Investments - Miscellaneous | Р | \$ | | | If account 5490 detail is submitted, the value of this account must equal the sum of the values submitted for account 5490-020. | This account reflects interest and other investment income earned in connection with project operations. |
| 5490 | | | Revenue from Investments - Miscellaneous | E | \$ | | | | This account reflects interest and other investment income earned in connection with project operations. |
| | Detail - N | // discellane | ous Revenue from In | vestme | nts | | • | | |
| | 5490-010 | | Description - Miscellaneous Detail for 5490 | Р | T | | | If the value of account 5490 exceeds 10% of the sum of accounts 5410 through 5490, this account is required. | |
| | 5490-020 | | Amount - Miscellaneous Detail for 5490 | Р | \$ | | | If the value of account 5490 exceeds 10% of the sum of accounts 5410 through 5490, this account is required. | |
| 5400T | | | Total Financial Revenue | В | \$ | | | This account must equal the sum of accounts 5410 through 5490; if a value is submitted for any of the accounts that comprise this calculation, this account is required. | |
| Other R | evenue | 1 | ı | 1 | 1 | | 1 | , | 1 |
| 5910 | | | Laundry and Vending Revenue | В | \$ | | | | This account reflects project revenue received from laundry and vending machines owned or leased by the project. |
| 5920 | | | Tenant Charges | В | \$ | | | | This account reflects charges assessed to tenants for rent checks returned for insufficient funds, late payment of rents, breaking the leas and all other extraneous fees that have to do with lease/tenant. This account also includes damage payments received from HUD and forfeited security deposits. |

| Account | Detail | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|---------|------------------------------|------------------------------|---|-------|------|------------------|--------|--|---|
| Number | Level 1 Account Number | Level 2 Account Number | | Level | type | Value Allowed | datory | | Reference |
| 5945 | | | Interest Reduction Payments Revenue | В | \$ | | | | This account only applies to Section 236 projects and recognizes Interest Reduction Payments (IRP) that have been received by the owner over and above interest due on the mortgage note. |
| 5990 | | | Miscellaneous Revenue | Р | \$ | | | If account 5990 detail is submitted, the value of this account must equal the sum of the values submitted for account 5990-020. | This account reflects project revenues not otherwise described in the above revenue accounts; it may also include revenue from non-commercial rental space. |
| 5990 | | | Miscellaneous Revenue | Е | \$ | | | | This account reflects project revenues not otherwise described in the above revenue accounts; it may also include revenue from non-commercial rental space. |
| | Detail - N | Aiscellane | eous Revenue | | | • | | | |
| | 5990-010 | | Description - Miscellaneous Detail for 5990 | Р | Т | | | If the value of account 5990 exceeds 10% of the sum of accounts 5910 through 5990, this account is required. | |
| | 5990-020 | | Amount - Miscellaneous Detail for 5990 | Р | \$ | | | If the value of account 5990 exceeds 10% of the sum of accounts 5910 through 5990, this account is required. | |
| 5900T | | | Total Other Revenue | В | \$ | | | This account must equal the sum of accounts 5910 through 5990; if a value is submitted for any of the accounts that comprise this calculation, this account is required. | |
| 5000T | | | Total Revenue | В | \$ | | X | This account must equal the sum of accounts 5152N, 5300, 5400T, and 5900T. | |

| Profit & | Loss Do | ıta | | | | | | | |
|-------------------|--|--|------------------------------|---------------|--------------|------------------------------|----------------|----------------------------|--|
| Account Number | Detail Level 1 Account Number | Detail Level 2 Account Number | Account Title | Stmt Level | Data type | Negative Value Allowed | Man- datory | Editing and Business Rules | Account Definition/Reporting Reference |
| Adminis | trative Ex | penses | | | | | | | |
| 6203 | | | Conventions and Meetings | В | \$ | | | | Expenses related to attendance/participation in professional conventions and meetings. |
| 6204 | | | Management Consultants | В | \$ | | | | Expenses incurred as a result of utilizing management consultants for administrative related activities, i.e. programming. |
| 6210 | | | Advertising and Marketing | В | \$ | | | | This account reflects the cost of advertising and marketing the rental property, both during initial rent-up and after the project reaches normal occupancy levels. |
| 6250 | | | Other Renting Expenses | В | \$ | | | | This account reflects miscellaneous expenses related to the rent-up of vacant units. Examples are commissions and similar fees charged by third parties for referring new tenants to the project and amounts paid to existing tenants to attract new tenants. Note: Allowances given to tenants in lieu of rent are concessions (refer to account 5250). |

| Account | Loss De Detail | Detail | Account Title | Stmt | Doto | Negotivo | Man- | Editing and Puginess Dules | Aggust Definition/Penerting |
|---------|------------------------|------------------------------|-----------------------------------|-------|--------------|------------------------------|--------|----------------------------|---|
| Number | Level 1 Account Number | Level 2 Account Number | Account Title | Level | Data type | Negative Value Allowed | datory | Editing and Business Rules | Account Definition/Reporting Reference |
| 6310 | | | Office Salaries | В | \$ | | | | This account reflects salaries for office employees (other than the resident manager) responsible for the front-line operation of the project regardless of whether the employee works on site or in the agent's office. Typical front-line responsibilities include taking applications; screening, certifying, and recertifying tenants; maintaining the project; and accounting for project income and expenses. The account should not include salaries paid to occupancy, maintenance and regional supervisors who carry out the agent's duties for supervising project operations and personnel (these salaries are to be paid from the approved management fee). This account also does not include the project's share of payroll taxes (account 6711) or other employee benefits (account 6723) incurred by the project. |
| 6311 | | | Office Expenses | В | \$ | | | | This account reflects office and related expense items; examples include office supplies, postage, stationery, copying, Internet charges, telephone and answering services. |
| 6312 | | | Office or Model Apartment Rent | В | \$ | | | | This account reflects the rental value of an apartment, otherwise considered potentially rent-producing, but used as the project office or as a model apartment. |

| Profit & | Loss De | ata | | | | | | | |
|-------------------|--|--|---------------------------------------|---------------|--------------|------------------------------|----------------|-----------------------------------|--|
| Account Number | Detail Level 1 Account Number | Detail Level 2 Account Number | Account Title | Stmt Level | Data type | Negative Value Allowed | Man- datory | Editing and Business Rules | Account Definition/Reporting Reference |
| 6320 | | | Management Fee | В | \$ | | | | This account reflects the cost of management agent service contracted for by the project. This account does not include charges for bookkeeping or accounting services performed by either the management agent or another party. The amount reported in this account is sometimes a pure percentage of allowable revenue collected. |
| 6330 | | | Manager or Superintendent Salaries | В | \$ | | | | This account reflects salaries paid to a resident manager or superintendent. It does not include the project's share of payroll taxes or other employee benefits or compensation given a resident manager or superintendent in lieu of salary payments. |
| 6331 | | | Administrative Rent Free Unit | В | \$ | | | | This account reflects the contract rent of any rent free unit provided to administrative personnel (including a resident manager or superintendent) which would otherwise be considered revenue producing. Partial rent reductions given should be reflected in this account as well. This account is not to be used for rent free units provided or rent reductions given to either maintenance or security personnel (see accounts 6521 and 6531). |
| 6340 | | | Legal Expense - Project | В | \$ | | | | This account reflects legal fees or services incurred on behalf of the project. For example, fees incurred for eviction procedures should be reflected in this account. In contrast, legal fees or services related to the mortgagor entity should be reflected in account 7120. |

| Account | Detail | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|---------|------------------------------|------------------------------|--|-------|------|------------------|--------|---|---|
| Number | Level 1 Account Number | Level 2 Account Number | | Level | type | Value Allowed | datory | | Reference |
| 6350 | | | Audit Expense | В | \$ | | | | This account reflects the auditing expense incurred by the project that i directly related to HUD's requirement for audited financial statements. This account also includes the auditor's charge for preparing Schedule K-1 fo the mortgagor entity's Federal income tax return. Amounts incurred for the cost of routine maintenance or review of the project's books and records should not be included in this accoun (see account 6351). |
| 6351 | | | Bookkeeping Fees/Accounting Services | В | \$ | | | | This account reflects the cost of bookkeeping fees or accounting or computing services not included in the management fee but paid to either the management agent or another party. |
| 6370 | | | Bad Debts | В | \$ | | | | This account reflects the amount of tenant bad debts for the period under audit. |
| 6390 | | | Miscellaneous Administrative Expenses | Р | \$ | | | If account 6390 detail is submitted, the value of this account must equal the sum of the values submitted for account 6390-020. | This account reflects administrative expenses not otherwise classified in the 6200/6300 series. Examples include Neighborhood Networks, ban charges, investment fees, training, travel, membership dues and subscriptions. |
| 6390 | | | Miscellaneous Administrative Expenses | E | \$ | | | | This account reflects administrative expenses not otherwise classified in the 6200/6300 series. Examples include Neighborhood Networks, ban charges, investment fees, training, travel, membership dues and subscriptions. |

| Profit & | Loss Do | ıta | | | | | | | |
|-------------------|--|--|---|---------------|--------------|------------------------------|----------------|--|--|
| Account Number | Detail Level 1 Account Number | Detail Level 2 Account Number | Account Title | Stmt Level | Data type | Negative Value Allowed | Man- datory | Editing and Business Rules | Account Definition/Reporting Reference |
| | 6390-010 | | Description - Miscellaneous Detail for 6390 | Р | Т | | | If the value of account 6390 exceeds 10% of the sum of accounts 6203 through 6390, this account is required. | |
| | 6390-020 | | Amount - Miscellaneous Detail for 6390 | Р | \$ | | | If the value of account 6390 exceeds 10% of the sum of accounts 6203 through 6390, this account is required. | |
| 6263T | | | Total Administrative Expenses | В | \$ | | Х | This account must equal the sum of accounts 6203 through 6390. | |
| Utilities | Expenses | | | | | | | | |
| 6420 | | | Fuel Oil/Coal | В | \$ | | | | This account reflects the cost of fuel oil/coal charges billed to the project. |
| 6450 | | | Electricity | В | \$ | | | | This account reflects the cost of electricity charges billed to the project. |
| 6451 | | | Water | В | \$ | | | | This account reflects the cost of water charges billed to the project. |
| 6452 | | | Gas | В | \$ | | | | This account reflects the cost of gas charges billed to the project. |
| 6453 | | | Sewer | В | \$ | | | | This account reflects the cost of sewer charges billed to the project. |
| 6400T | | | Total Utilities Expense | В | \$ | | | This account must equal the sum of accounts 6420 through 6453; if a value is submitted for any of the accounts that comprise this calculation, this account is required. | |

| Account | Loss De Detail | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|----------|------------------------------|------------------------|--|-------|------|------------------|--------|-----------------------------------|--|
| Number | Level 1 Account Number | Level 2 Account Number | | Level | type | Value Allowed | datory | | Reference |
| Operatio | ng & Maiı | ntenance E | Expenses | | • | • | • | | • |
| 6510 | | | Payroll | В | \$ | | | | This account reflects the salaries of project employees who perform services including but not limited to janitorial/cleaning, exterminating, grounds, repairs, and decorating. This account does not include the project's share of payroll taxes (FICA and Unemployment) or other employee benefits paid by the project. Supporting detail is not required for this account unless requested by HUD. |
| 6515 | | | Supplies | В | \$ | | | | This account reflects all costs of supplies charged to the project for janitorial/cleaning, exterminating, grounds, repairs, and decorating. |
| 6520 | | | Contracts | В | \$ | | | | This account reflects the cost of contracts the owner or agent executes with third parties on behalf of the project for janitorial/cleaning, exterminating, grounds, repairs, elevator maintenance, swimming pool maintenance, and decorating. |
| 6521 | | | Operating and Maintenance Rent Free Unit | В | \$ | | | | This account reflects the contract rent of any rent free unit provided to operating and maintenance personnel which would otherwise be considered revenue producing. Partial rent reductions given should be reflected in this account as well. |
| 6525 | | | Garbage and Trash Removal | В | \$ | | | | This account reflects the cost of removing garbage and rubbish from the project. The account does not include salaries paid to janitors who collect the trash. |

| Profit & | Loss De | ata | | | | | | | |
|-------------------|--|--|---|---------------|--------------|------------------------------|----------------|---|--|
| Account Number | Detail Level 1 Account Number | Detail Level 2 Account Number | Account Title | Stmt Level | Data type | Negative Value Allowed | Man- datory | Editing and Business Rules | Account Definition/Reporting Reference |
| 6530 | | | Security Payroll/Contract | В | \$ | | | | This account reflects the project's payroll cost attributable to the protection of the project or the cost of a protection contract that the owner or agent executes on behalf of the project. |
| 6531 | | | Security Rent Free Unit | В | \$ | | | | This account reflects the contract rent of any rent free unit provided to security personnel or a unit used for the purpose of security of the project (for example, police substations). Partial rent reductions given should be reflected in this account as well. |
| 6546 | | | Heating/Cooling Repairs and Maintenance | В | \$ | | | | This account reflects the cost of repairing and maintaining heating or air conditioning equipment owned by the project. |
| 6548 | | | Snow Removal | В | \$ | | | | This account reflects the cost of removing snow from project sidewalks and parking areas. |
| 6570 | | | Vehicle and Maintenance Equipment Operation and Repairs | В | \$ | | | | This account reflects the cost of operating and repairing project motor vehicles and maintenance equipment. Motor vehicle insurance is not included in this account but is charged to account 6720, Property and Liability Insurance (Hazard). |
| 6590 | | | Miscellaneous Operating and Maintenance Expenses | Р | \$ | | | If account 6590 detail is submitted, the value of this account must equal the sum of the values submitted for account 6590-020. | This account reflects the cost of maintenance and repairs not otherwise classified in the 6500 account Series. |
| 6590 | | | Miscellaneous Operating and Maintenance Expenses | E | \$ | | | | This account reflects the cost of maintenance and repairs not otherwise classified in the 6500 account Series. |

| Account | Detail | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|----------------|------------|------------|----------------------------|----------|---------------|----------|--------|---|---|
| Number | Level 1 | Level 2 | | Level | type | Value | datory | | Reference |
| | Account | Account | | | | Allowed | | | |
| | Number | Number | | | | | | | |
| | Detail - N | Miscellane | ous Operating and M | [ainten: | ance E | Expenses | | | |
| | 6590-010 | | Description - | Р | Т | 1 | | If the value of account 6590 exceeds | |
| | | | Miscellaneous Detail for | | | | | 10% of the sum of accounts 6510 | |
| | | | 6590 | | | | | through 6590, this account is | |
| | | | | | | | | required. | |
| | 6590-020 | | Amount - Miscellaneous | Р | \$ | | | If the value of account 6590 exceeds | |
| | | | Detail for 6590 | | | | | 10% of the sum of accounts 6510 | |
| | | | | | | | | through 6590, this account is required. | |
| 6500T | | | Total Operating and | В | \$ | | | This account must equal the sum of | |
| 00001 | | | Maintenance Expenses | | Ψ | | | accounts 6510 through 6590; if a | |
| | | | Walltonance Expendes | | | | | value is submitted for any of the | |
| | | | | | | | | accounts that comprise this | |
| | | | | | | | | calculation, this account is required. | |
| Taxes & | Insurance | <u> </u> | | | | | | | |
| 6710 | | | Real Estate Taxes | В | \$ | | | | This account reflects payments made |
| | | | | | | | | | for real estate taxes of the project. |
| | | | | | | | | | This may represent a payment in lieu |
| | | | | | | | | | of taxes (only in certain jurisdictions) |
| | | | | | | | | | which is generally charged as a |
| 0744 | | | Daywall Taylar (Basis atla | _ | Φ. | | | | percentage of income. |
| 6711 | | | Payroll Taxes (Project's | В | \$ | | | | This account reflects the project's share of FICA and State and Federal |
| | | | Share) | | | | | | Unemployment taxes. |
| 6720 | | | Property & Liability | В | \$ | + | | | This account reflects the cost of |
| 0720 | | | Insurance (Hazard) | | Ψ | | | | project property and liability insurance |
| 6721 | | | Fidelity Bond Insurance | В | \$ | | | | This account reflects the cost of |
| - · - · | | | | | * | | | | bonding project employees who |
| | | | | | | | | | handle funds. |
| 6722 | | | Workmen's | В | \$ | | | | This account reflects the cost of |
| | | | Compensation | | | | | | workmen's compensation insurance |
| | | | | | | | | | for project employees. |
| 6723 | | | Health Insurance and | В | \$ | | | | This account reflects the cost of any |
| | | | Other Employee Benefits | | | | | | health insurance and other employee |
| | | | | | | 1 | | | benefits charged to the project. |

| Profit & | Loss Do | ıta | | | | | | | |
|-------------------|--|--|--|---------------|-------|------------------------------|----------------|---|---|
| Account Number | Detail Level 1 Account Number | Detail Level 2 Account Number | Account Title | Stmt Level | | Negative Value Allowed | Man- datory | Editing and Business Rules | Account Definition/Reporting Reference |
| 6790 | | | Miscellaneous Taxes, Licenses, Permits and Insurance | Р | \$ | | | If account 6790 detail is submitted, the value of this account must equal the sum of the values submitted for account 6790-020. | This account reflects any taxes, licenses, permit fees, or cost of insurance assessed to the project and not otherwise categorized in the 6700 Series. |
| 6790 | | | Miscellaneous Taxes, Licenses, Permits and Insurance | E | \$ | | | | This account reflects any taxes, licenses, permit fees, or cost of insurance assessed to the project and not otherwise categorized in the 6700 Series. |
| | Detail - N | Miscellane | ous Taxes, Licenses, I | Permits | and l | Insurance | • | | |
| | 6790-010 | | Description - Miscellaneous Detail for 6790 | Р | Т | | | If the value of account 6790 exceeds 10% of the sum of accounts 6710 through 6790, this account is required. | |
| | 6790-020 | | Amount - Miscellaneous Detail for 6790 | Р | \$ | | | If the value of account 6790 exceeds 10% of the sum of accounts 6710 through 6790, this account is required. | |
| 6700T | | | Total Taxes and Insurance | В | \$ | | Х | This account must equal the sum of accounts 6710 through 6790. | |
| Financia | l Expense | S | | | | | | | |
| 6820 | | | Interest on First Mortgage (or Bonds) Payable | | \$ | | | | This account reflects interest incurred on the first mortgage (or bonds) used to construct, permanently finance or refinance the project. This account also includes the 1% owner portion of interest for Section 236 projects; excess Interest Reduction Payments (IRP) should be recorded in account 5945. This account should not include interest incurred on notes which are payable only from surplus cash. |
| 6825 | | | Interest on Other Mortgages | В | \$ | | | | This account reflects interest expenses incurred on all other mortgages. |

| Account | Loss Do | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|---------|------------------------|------------------------------|---|-------|------|------------------|--------|---|---|
| Number | Level 1 Account Number | Level 2 Account Number | | Level | type | Value Allowed | datory | Zuring und Zurinere Kures | Reference |
| 6830 | | | Interest on Notes Payable (Long Term) | В | \$ | | | | This account reflects interest and discounts incurred on long term project operating notes. This account should not include interest incurred on notes which are payable only from surplus cash (refer to account 7142). |
| 6840 | | | Interest on Notes Payable (Short Term) | В | \$ | | | | This account reflects interest and discounts incurred on short term project operating notes. This account should not include interest incurred on notes which are payable only from surplus cash (refer to account 7142). |
| 6845 | | | Interest on Capital Recovery Payment (M2M) | В | \$ | | | This account can only be populated by M2M projects. | This account reflects interest expense associated with the Capital Recovery Payment. This account should only be used for projects participating in the M2M program. |
| 6850 | | | Mortgage Insurance Premium/ Service Charge | В | \$ | | | | This account reflects payments to the mortgagee for insurance on the mortgage. In the case of HUD-held mortgages, the payment is in the form of a service charge, as reflected on HUD Form-2771. |
| 6890 | | | Miscellaneous Financial Expenses | Р | \$ | | | If account 6890 detail is submitted, the value of this account must equal the sum of the values submitted for account 6890-020. | This account reflects financial expenses not otherwise classified in the 6800 series. This account also includes fees paid to a bond trustee. |
| 6890 | | | Miscellaneous Financial Expenses | E | \$ | | | | This account reflects financial expenses not otherwise classified in the 6800 series. This account also includes fees paid to a bond trustee. |
| | Detail - I | Miscellane | ous Financial Expens | es | | | | | |
| | 6890-010 | | Description - Miscellaneous Detail for 6890 | Р | Т | | | If the value of account 6890 exceeds 10% of the sum of accounts 6820 through 6890, this account is required. | |

| Account | Loss Da | Detail | Account Title | Stmt | Data | Negative | Man- | Editing and Business Rules | Account Definition/Reporting |
|----------------|------------------------------|------------------------------|--|-------|------|------------------|--------|--|---|
| Number | Level 1 Account Number | Level 2 Account Number | | Level | type | Value Allowed | datory | Daving and Dasiness Nates | Reference |
| | 6890-020 | | Amount - Miscellaneous Detail for 6890 | Р | \$ | | | If the value of account 6890 exceeds 10% of the sum of accounts 6820 through 6890, this account is required. | |
| 6800T | | | Total Financial Expenses | В | \$ | | | This account must equal the sum of accounts 6820 through 6890; if a value is submitted for any of the accounts that comprise this calculation, this account is required. | |
| Expense | S | | | | | | | | |
| 6900 | | | Nursing Homes/Assisted Living/ Board & Care/Other Elderly Care Expenses | В | \$ | | | This account must equal the sum of accounts 6930 through 6990; if a value is submitted for any of the accounts that comprise this calculation, this account is required. | These accounts (6900 - 6999) are used to record patient/tenant care expenses for Nursing Homes, Assisted Living facilities, and Board & Care facilities. |
| Operatio | ng Results | • | | | | | • | | |
| 6000T | | | Total Cost of Operations before Depreciation | В | \$ | | Х | This account must equal the sum of accounts 6263T, 6400T, 6500T, 6700T, 6800T, and 6900. | |
| 5060T | | | Profit (Loss) before Depreciation | В | \$ | Х | Х | This account must equal account 5000T less account 6000T. | |
| 6600 | | | Depreciation Expenses | В | \$ | | Х | | HUD does not prescribe the method of depreciation for fixed assets of the project. The method of depreciation, however, must conform to GAAP. This account represents depreciation charged during the accounting period |
| 6610 | | | Amortization Expense | В | \$ | | | | This account reflects amortization expense related to organizational costs, including loan fees, organization expenses, and like expenses. |
| 5060N | | | Operating Profit or (Loss) | В | \$ | Х | Х | This account must equal account 5060T less accounts 6600 and 6610. | |